**Type of Meeting:** Status Update Meeting.

**Department: INFORMATION TECHNOLOGY(IT)**

**Attendees Present:**

**Staffs:**

1. Dr.T.Sheela (HOD)
2. Dr.S.Sankari (Assoc. Prof)
3. Dr.M.SureshKumar (Assoc. Prof)

**Students:**

1. Ms.R.Shree Sharanyaa (III YR)
2. Ms.E.Aishwarya (III YR)
3. Ms.W.Sri Aishwarya (III YR)
4. Ms.K.Nivetha (III YR)
5. Ms.B.Prithikalakshmi (III YR)

**Absent:**

1. Mr.J.Pramoth (III YR)
2. Mr.R.Nithish Kumar (III YR)

**Meeting Agenda:**

* Team Building and Introduction.
* Team Concept Development and Technology Stack development.

**Assignment Task:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No | TEAM MATES **NAME**: | **WORK TO DO** (weekly basis) | **START DATE** | **DURATION** | **TARGET DATE** |
| 1 | SHREE SHARANYAA . R | email support | 12.01.2022 | 7 | 18.01.2022 |
| 2 | AISHWARYA.E | post (filtering unwanted content) | 12.01.2022 | 7 | 18.01.2022 |
| 3 | NITHISH KUMAR . R | Settings page (fixing css and make it working ) | 12.01.2022 | 7 | 18.01.2022 |
| 4 | SRI AISHWARYA. W | profile page (fixing css and connection with setting page ) | 12.01.2022 | 7 | 18.01.2022 |
| 5 | NIVETHA . K | Settings page (fixing css and make it working ) | 12.01.2022 | 7 | 18.01.2022 |
| 6 | PRITHIKALAKSHMI . B | notifications and search | 12.01.2022 | 7 | 18.01.2022 |
| 7 | PRAMOTH . J | notifications and search | 12.01.2022 | 7 | 18.01.2022 |

**Conclusion:**

* Team work and Updates on progress.

**Next Meeting:19.01.2022**